

INDEPENDENT ASSOCIATION OF FRAMINGHAM STATE ALUMNI

~ a non-profit, charitable organization established in 1874 ~

APPLICATION

WHITNEY ACADEMIC TRAVEL GRANT

Name _____ Academic Department _____

Home Address _____

Campus Address _____

Home Phone _____ Campus Phone _____

Home Email Address _____ Campus Email Address _____

Academic Position _____ Full-time FSC Faculty? _____

How is your travel being financed? Self Help _____ Grants _____ Employer travel funds _____ Other _____ (Check all that apply)

Do you have a passport? _____ Is a visa required for your trip? _____ If so, have you received it? _____

Do you have health insurance coverage for the location and duration of the trip? _____

Dates of travel _____ Amount of travel grant requested _____

INSTRUCTIONS—Read the grant description carefully.

Submit a detailed description of your academic project.

Describe your travel and lodging arrangements.

Submit a budget for your trip.

Sign the waiver below.

CONDITIONS—As the candidate, you agree to:

Make arrangements for “least cost” travel.

Submit a presentation or report of your academic activity summarizing your academic pursuit.

Submit a photo and arrange to be interviewed for the Alumni House website or publicity materials.

WAIVER—Your signature below indicates that you agree to use the grant funds as intended and you agree to the conditions as outlined above and in the descriptive materials for the grant program. In addition, you agree to indemnify and hold the Independent Association of Framingham State Alumni harmless for any and all liabilities relating to your travel, travel arrangements, lodging, academic project, and any other related circumstances prior to, during, and after the trip.

Applicant’s Signature _____ **Date** _____

Application due dates are March 1 and October 15